



REPUBLIC OF NAMIBIA



## MINISTRY OF INDUSTRIALISATION AND TRADE

### PUBLIC NOTICE

#### THE INTEGRATED CLIENT SERVICE FACILITY DOWN

The Ministry of Industrialisation and Trade (MIT) together with the Business and Intellectual Property Authority (BIPA) would like to inform the public that the Integrated Client Service Facility (ICSF) otherwise known as the One-Stop-Shop is currently down due to maintenance until further notice.

Therefore, all BIPA regional clients are advised to submit their application documents for company registration and name reservation to any MIT office near them. While the clients in Khomas and Erongo Region can hand deliver at the respective BIPA office.

The objective of the ICSF is to usher in a one-stop-shop that provides a seamless and responsive client service for business investors through the provision of quality advice for business and to deliver an e-services portal (<https://services.icsf.gov.na/egov/>) to automate and integrate services delivery across multiple stakeholders involved in the starting of a business in Namibia.

For further information, please contact MIT Corporate Communication at **pro@mit.gov.na** or **+264 61 283 7317**. For all technical queries, please contact MIT IT Support at **itsupport@mit.gov.na** or **+264 61 283 7515 /7386**.

However, for all queries relating to company registration and name reservation, kindly contact BIPA at **info@bipa.na** or Tel: **+264 61 299 4433**.

*BIPA is an agency of MIT mandated to be the central focal point for the registration, administration, and protection of businesses, commercial and industrial property rights (IPRs) as well to be the legal depository of information, documents, and data required to be lodged under the applicable legislation. BIPA is further tasked with the provision of general advisory services and information dissemination on business registration and IPRs.*

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[www.mit.gov.na](http://www.mit.gov.na)

“Growth At Home”

