



MINISTRY OF INDUSTRIALISATION AND TRADE

03 September 2024

REPUBLIC OF NAMIBIA

PUBLIC NOTICE: CALL FOR APPLICATIONS FOR EQUIPMENT AID SCHEME (EAS) FOR 2024/25 FINANCIAL YEAR

The Ministry of Industrialisation and Trade is hereby inviting Micro, Small and Medium Enterprises (MSMEs) that are involved in the following sectors to apply for Assistance of Equipment and Machinery under the Ministry's **Equipment Aid Scheme (EAS)** before or by **Thursday, 10 October 2024, 17h00**.

Sectors for consideration are as follows:

- Manufacturing (including Garment & Metal Fabrication)
- Agro-Food processing
- Gemstone and Dimension stone processing (including small-scale mining)
- Pharmaceutical and Cosmetics
- Refrigeration and Air Conditioning (Heating, Ventilation and Cooling sector)
- Cultural and Creative Sectors
- Renewable Energy
- Information Communication Technology (ICT)

Interested MSMEs that are involved in the sectors above should apply by completing the EAS Application form that can be obtained from the Ministry's website and Offices in all Regions.

Only the applicants who meet the following criteria should apply:

- Business should be 100% owned by Namibian Citizen(s) (mandatory)
- Business should be registered with BIPA (mandatory)
- Tax clearance certificate for the company from NamRA
- Proof of qualification and experience in preferred business (optional)
- Good Standing from Social Security Commission (SSC) to track employment creation in the long run
- MSME Certificate from Ministry of Industrialisation and Trade
- Brief business proposal/ Company profile not more than two pages
- The business should be operational for at least a year
- The requested amount should not exceed **N\$ 80 000.00** per applicant and be able to **contribute 10%** of the requested amount

"Growth At Home"



- Should not have benefited before from EAS, and other business assistance programmes offered by the Constituency Development Fund, Ministry of Gender Equality, Poverty Eradication and Social Welfare and Ministry of Urban and Rural Development
- The promotor should supply three (3) quotations from three different suppliers
- Should apply in the Region where the business is operating from (mandatory)

For more information on technical and policy matters please contact the below-mentioned officials.

Policy Matters:

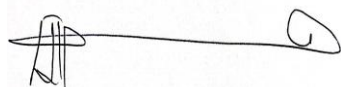
Dr. M. Humavindu

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//Kharas Region Tel: 063 222 480 Mr. Johannes Kisting	Erongo Region Tel: 064 418 000 Mr. Albert Christiaans
Hardap Region Tel: 063 240 321 Mr. Tobias Ileka	Kavango East Region Tel: 066 255 916 Ms. Elise Uusiku
Kavango West Tel: 066 255 916 Mr. Heinrich Hamutenya	Kunene Region Tel: 065 273 190 Ms. Lavinia Eelu
Ohangwena Region Tel: 065 263 804 Mr. Abel Kashihakumwa	Omaheke Region Tel: 062 564 692 Ms. Diana Ndjoonduezu
Omusati Region Tel: 065 251 087 Ms. Kristofina Nghishidimbwa	Oshana Region Tel: 065 230 663 Mr. Shikongeni Ntinda
Oshikoto Region Tel: 0811 664 603 Ms. Elisia Muhongo	Otjozondjupa Region Tel: 067 303 994 Mr. Simeon Shilongo
Zambezi Region Tel: 066 253 240 Mr. Andreas Filippus	Khomas Region Tel: 061 283 7308 Tel: 061 283 7335 Mr. Oscar Festus Ms. Trina Kachele

Issued by:



Lucia Iipumbu, MP
MINISTER



REPUBLIC OF NAMIBIA

MINISTRY OF INDUSTRIASATION AND TRADE

Equipment Aid Scheme: Application Form (to be filled by the Promoter in block letters)

- Note: (1) This form must be completed in ink by the applicant on his/her own handwriting and signed.
 (2) This application should be submitted to Ministry's Regional Office were the business is / will be located
 (3) The following documents must be attached to the application, ID copy, Company registration, three (3) quotations from three (3) different suppliers and business proposal / profile and applicant's qualification.
 (4) **Please Note that incomplete forms will not be accepted.**

SECTION A: Information of the Promoter

1-1. Name of Promoter (Name and Sur Name)	
1-2. Identity Number	
1-3. Gender of Promoter	
1-4. Postal Address,	
1-5. Contact details (Tel, Cell, Email)	
1-6. Promoter's educational/training background and past business experiences	

SECTION B : Business Information

2-1. Company / project Name	
Business Physical Address	
2-2. Region, Constituencies and Town/Village	
2-3 Contact person's name and Cell (if differ from above)	
2-4. Established Date	
2-5. Is the business already Operation?	
2-6. Date of Registration and registration number	
2-7. Current business (products, services & annual sales)	
2-8. Who are your customers and how is the competition?	
2-9. Current number of employees	
2-10. Proposed No. of employees once	

assisted	
2-11. Have you ever been assisted before, (Specify) (Year and name of the institution)	
2-12. Type of assistance	
2-13. Type of equipment requested (e.g joinery or tailoring equipment)	
2-14. Suppliers and quoted amount	1.....N\$..... 2.....N\$..... 3.....N\$.....

(For official use only)

Only the applicants who meet the following criteria should apply:		
	Yes	No
Business should be 100% owned by Namibian Citizen (mandatory)	<input type="checkbox"/>	<input type="checkbox"/>
Applicant should be 18 years and more	<input type="checkbox"/>	<input type="checkbox"/>
Business Should be registered with Business & Intellectual Property Agency (mandatory)	<input type="checkbox"/>	<input type="checkbox"/>
Proof of Qualification and experience in preferred business/EMPRETEC Training	<input type="checkbox"/>	<input type="checkbox"/>
Promoters should provide good standing from Social Security Commission	<input type="checkbox"/>	<input type="checkbox"/>
Promoters should provide tax clearance certificate from Namibia Revenue Agency	<input type="checkbox"/>	<input type="checkbox"/>
Brief business proposal/ Company profile not compulsory	<input type="checkbox"/>	<input type="checkbox"/>
The business should be operational for at least twelve (12) months	<input type="checkbox"/>	<input type="checkbox"/>
Is the requested amount within the amount of N\$ 80 000.00 per applicant	<input type="checkbox"/>	<input type="checkbox"/>
MSME Certificate (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>

Applicant Declaration

I declare that the above particulars are complete and correct and I have not withheld any required information.	
..... Signature Date
Note: A false declaration will disqualify your application or may lead to cancellation after approval	