



MINISTRY OF INDUSTRIALISATION AND TRADE



REPUBLIC OF NAMIBIA

03 September 2024

EXPRESSION OF INTEREST

INDUSTRY GRANT OPPORTUNITY FOR NAMIBIAN ENTERPRISES

The Ministry of Industrialisation and Trade is inviting suitable and well qualifying enterprises to apply for industry grant under the Industrial Upgrading and Modernisation Programme (IUMP).

A. ENTRY DETAILS:

1. Please complete the application in full and submit to any of the MIT Offices in Eenhana, Gobabis, Katima Mulilo, Keetmanshoop, Mariental, Ongwediva, Omuthiya, Otjiwarongo, Opuwo, Outapi, Rundu, Nkurenkuru, Swakopmund and Windhoek.
2. Please attach supporting documentation as required.
3. By responding to this Expression of Interest, you agree to be bound by the rules of the grant Award.

B. FIELD THAT QUALIFY FOR THE GRANT INCLUDE:

1. Game Meat and value added Wildlife products
2. Hides, Skins, Leather and Wool products
3. Metal Fabrication
4. Charcoal and other value added bush products
5. Gemstones and Jewellery
6. Cosmetics and Pharmaceuticals
7. Fish Processing and value added Blue Economy products
8. Heating, Ventilation, Air-conditioning and Refrigeration Sector (HVAC/RAC)
9. Agroprocessing (Beef, Indigenous Food and Horticulture processing value chains)
10. Handicraft and Furniture Value Chains
11. Cultural and Creative Sectors
12. Renewable Energy
13. Information Communication Technology (ICT)

C. TO QUALIFY FOR THIS GRANT, APPLICANTS MUST:

1. Be in operation in the sectors above for at least 2 years
2. Have relevant professional qualification/ certification (NQF5 and higher) will be an added advantage
3. Upon approval, be prepared to attend business training and mentorship as directed by the MIT
4. Develop a business plan and a cash flow projection
5. Have a formally registered a business with banking account
6. Be prepared to obtain personal and business insurance, financed as part of the grant
7. Be able to contribute 15% of grant amount
8. Not have benefited before from any grant from MIT
9. Not in any arrears of MIT/NIDA rentals, (applications will be allowed to clear such before any allocation).

D. FINANCE AND USE OF FINANCE

The lowest grant amount will be N\$ 150,000.00 and the highest will be N\$ 250,000. 00. Grant will be approved on the basis of a business plan and cash flow projection.

Funds can be used for:

- LOT 1. Equipment
LOT 2. Business upgrading and modernization (packaging, labelling and standardization)

E. GENERAL

Subject to acceptance of MIT terms and conditions, requirements may be relaxed. Each application will be treated on individual merit and at the sole discretion of MIT.

F. BUSINESS TRAINING AND/ OR MENTORSHIP

To ensure sustainability, recipients may be required to undergo business training and / or mentorship determined by the MIT.

CLOSING DATE FOR ALL APPLICATIONS: 10 October 2024

(No late application will be accepted)

	Contact:	
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Issued by:

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MINISTER

“Growth At Home”





REPUBLIC OF NAMIBIA

MINISTRY OF INDUSTRIALISATION AND TRADE

INDUSTRY GRANT OPPORTUNITY FOR NAMIBIA ENTERPRISES (TO BE FILLED BY THE PROMOTER IN BLOCK LETTERS)

1. This form must be completed in ink by the applicant on his/her own hand writing and signed.
2. This application should be submitted to Ministry's Regional Office where the business is located
3. Please complete the application form by following the application guide.
4. All supporting documents must be provided. Please refer to the application for a checklist, and enquire the Ministry for guidance on additional documents.
5. All pages of copies of documents must be certified.
6. On acceptance of a complete application, an acknowledgment letter will be issued with a reference number.
7. Applicants may be requested to submit additional information, and a return period will be specified. If information is not provided in the return period the application will be closed.
8. An applicant may be requested to make a formal presentation as part of the appraisal process.
9. Ministry will review the application, and will inform the applicant of the decision. Approval, decline, or referral of an application is entirely at the discretion of Ministry.
10. The following documents must be attached to the application, ID copy, Company registration, three (3) quotations from three (3) different suppliers and business proposal / profile not more than 2 pages, good standings from NAMRA and Social Security, and applicant's qualifications (if applicable).

Please Note that incomplete forms will not be accepted.

SECTION A: INFORMATION OF THE PROMOTER

1. Name of Promoter (Name and Sur Name)	
2. Identity Number	
3. Gender of Promoter	
4. Postal Address,	
5. Contact details (Tel, Cell, Email)	
6. Promoter's educational/training background and past business experiences	

SECTION B : BUSINESS INFORMATION

1. Company / project Name	
2. Business Physical Address	
3. Region, Constituencies and Town/Village	
4. Contact person's name and Cell (if different from above)	
5. Sectors	
6. Established Date	

7. Is the business already Operational?	
8. Date of Registration and registration number	
9. Current business (products, services & annual sales)	
10. Who are your customers and how is the competition?	
11. Current number of employees	
12. Proposed No. of employees once assisted	
13. Have you ever been assisted before, (Specify) (Year and name of the institution) Type of support provided)	
14. Supplier's requested amount	

(For official use only)

Only the applicants who meet the following criteria should apply:	Yes	No
Business should be 100% owned by Namibian Citizen (mandatory)	<input type="checkbox"/>	<input type="checkbox"/>
Applicant should be 18 years and more	<input type="checkbox"/>	<input type="checkbox"/>
Business Should be registered with Business Intellectual Property Agency (mandatory)	<input type="checkbox"/>	<input type="checkbox"/>
Proof of Qualification and experience in preferred business	<input type="checkbox"/>	<input type="checkbox"/>
Promoters should provide good standing from Social Security Commission	<input type="checkbox"/>	<input type="checkbox"/>
Promoters should provide tax clearance certificate from Namibia Revenue Agency	<input type="checkbox"/>	<input type="checkbox"/>
Brief business proposal/ Company profile not compulsory (2 pages)	<input type="checkbox"/>	<input type="checkbox"/>
The business should be operational for at least 2 years	<input type="checkbox"/>	<input type="checkbox"/>
Is the requested amount within the amount of NS\$ 150,000.00-NS\$ 250,00.00 per applicant	<input type="checkbox"/>	<input type="checkbox"/>

Applicant Declaration

I declare that the above particulars are complete and correct and I have not withheld any required information.	
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Signature	Date
Note: A false declaration will disqualify your application or may lead to cancellation after approval	